

DEPARTMENT OF TRANSPORTATIONDIVISION OF LOCAL ASSISTANCE, **MS 1**

1120 N STREET

P. O. BOX 942874

SACRAMENTO, CA 94274-0001

PHONE (916) 654-2848

FAX (916) 653-1905

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Be energy efficient!*

September 15, 2005

**Metropolitan Planning Organizations
Regional Transportation Planning Agencies**

The Department of Transportation (Department) requested an allocation of \$996,572,000 for fiscal year (FY) 2005-06 for local assistance projects from the California Transportation Commission (CTC) at the May 26, 2005, CTC meeting. The CTC allocated \$498,286,000 of the FY 2005-06 allocation requested and would consider allocating the remaining funds in the future when delivery warrants it. The CTC expressed concerns over the local agencies' timely use of the CTC allocation. Metropolitan Planning Organizations (MPOs), Regional Transportation Planning Agencies (RTPAs), and Local Agencies were encouraged to deliver the FFY 2005-06 projects as early as possible to take advantage of available funding for transportation purposes.

In order to demonstrate to the CTC that the Local Agencies are prepared to utilize the entire FY 2005-06 allocation, we are requesting that the MPOs submit a project delivery plan, by region, listing projects and federal funds to be obligated by quarter, for the FY 2005-06. Local Agencies not presented by a MPO should submit their own delivery plan. Local Agencies that plan to exchange their funds should include the funds exchange schedule in the delivery plan. Projects listed in the delivery plan should be programmed in the FTIP/FSTIP for the FFY 2005-06. Please see Attachment A for delivery plan format. An electronic copy is available at <http://www.dot.ca.gov/hq/LocalPrograms/>. To simplify the consolidation of information in the plans, please do not make any changes to the format.

Since the Obligation Authorization (OA) amount is not yet available from the Federal Highway Administration (FHWA), please use the current FTIP/FSTIP program level as the target delivery for FY 2005-06 when preparing the delivery plan. When the OA is released from FHWA, OA targets will be distributed by MPO and Region. The delivery plans should be updated to reflect changes as needed. Keep in mind that on a statewide basis, the FHWA only allows each agency to obligation up to 15 percent of the total OA in the first quarter.

Please submit your delivery plan to the Department's HQ Division of Local Assistance, attention to Yin-Ping Li (yin-ping.li@dot.ca.gov), by October 31, 2005. Information gathered from the delivery plans may be used to justify the allocation of remaining funds to the CTC. The information will also be used as the basis to measure actual delivery against the planned delivery schedule.

Please contact Laura Quintana at 916-653-7200 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry L. Abbott", with a stylized, sweeping flourish at the end.

TERRY L. ABBOTT
Chief
Division of Local Assistance

Attachment

c: District Local Assistance Engineers
Deputy District Directors for Local Assistance